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HOUSE RULES

for the

37th SARAJEVO BOOK FAIR

Article 1

(General Provisions)

These Regulations define the rules of conduct, technical requirements, and safety measures for all participants of the 37th Sarajevo Book Fair, organized by KJP Center "Skenderija" d.o.o. Sarajevo, to be held from April 22-27, 2026, at the premises of Center "Skenderija" Sarajevo.

These Regulations apply to all exhibitors, visitors, producers, technical staff, and representatives of the organizer.

All users of the premises are obliged to comply with the provisions of these Regulations, as well as applicable legal regulations.

Article 2

(Fair Working Hours)

The fair working schedule is as follows:

- 1) Booth setup: April 18-21, 2026, from 08:00 to 20:00;
- 2) Fair opening hours:
 - for visitors: 10:00 - 19:00;
 - for exhibitors: 09:30 - 19:30;
- 3) Booth dismantling: April 28-29, 2026, from 08:00 to 20:00.

Article 3

(Entry and Registration)

Exhibitors:

- The right to participate in the fair is granted to legal entities from Bosnia and Herzegovina and abroad engaged in publishing and bookselling activities, distribution of publications, as well as authors.
- Each exhibitor must properly complete and submit a signed and certified application for participation no later than March 22, 2026. The organizer may accept applications after this deadline if spatial and technical conditions allow.
- The application is considered valid if Form 1, Form 2, and the Agreement on General Terms of Exhibition are duly signed and certified.

Visitors:

- The ticket price is 2 (two) KM.
- Children under the age of 6 have free entry.
- For group visits by educational institutions (minimum 10 persons), a written announcement must be submitted at least 1 (one) day prior to the visit, by post, email, or directly to the Organizer's registry office, containing basic information about the organizer of the group visit, the group leader (responsible person), the number of participants, and the expected time of arrival.

Article 4

(Obligations of Exhibitors)

- Exhibitors are responsible for equipping and arranging their exhibition space in accordance with the technical plan.

- The exhibition space is designated by the Organizer, and the Exhibitor must respect the assigned area. The Exhibitor may not sublease or assign the allocated space without the Organizer's consent.
- The Exhibitor may begin setting up the booth only after receiving written approval from the Organizer. If the Exhibitor does not begin arranging the space at least 24 hours before the fair opening, the space will be considered unoccupied, and the Organizer reserves the right to dispose of it at the Exhibitor's expense.
- The Exhibitor is obliged to remove all exhibits and booth equipment within the designated dismantling period. After the deadline, the Organizer assumes no responsibility and may transport items to storage at the Exhibitor's cost.
- Exceeding the assigned booth dimensions is not permitted.
- The exhibition space must be aesthetically appropriate and technically safe for visitors.
- Playing loud music or video content without prior approval is not permitted.
- Bringing in hazardous materials, flammable substances, and pyrotechnics is strictly prohibited.

Article 5 (Safety and Order)

All participants must comply with fire protection and safety regulations.

Smoking is prohibited inside exhibition halls and auxiliary spaces.

Bringing in alcohol and consuming psychoactive substances is prohibited.

The Organizer, KJP Center "Skenderija" d.o.o. Sarajevo, reserves the right to remove individuals behaving inappropriately.

Compliance with instructions from security staff and the organizer is mandatory.

Article 6 (Liability and Insurance)

The Exhibitor is responsible for insuring their own equipment, goods, and booth during official working hours (09:30-19:30).

Each Exhibitor is liable for any damage caused to the premises or equipment of KJP Center "Skenderija" d.o.o. Sarajevo.

Article 7 (Exhibitor Passes and Parking Cards)

Exhibitor passes and parking cards are valid from the first day of fair setup until the last day of dismantling. The number of passes and parking cards depends on the size of the rented space.

Exhibitors receive 1 (one) exhibitor pass for every up to 10 m² of rented space.

Exhibitors who rent more than 12 m² are entitled to 1 (one) parking card, and for every additional 20 m², one more parking card.

Article 8 (Sales)

Retail sales are permitted at the fair.

Exhibitors must prepare all necessary documentation in accordance with legal regulations required by competent inspection authorities.

Article 9 (Cleanliness and Waste)

Exhibitors are obliged to maintain cleanliness of their booths and the surrounding area. Waste must be disposed of in designated containers. After the fair, the booth must be returned to its original condition.

Article 10 (Media Coverage and Promotion)

The Organizer reserves the right to photograph and record exhibitors and events for promotional purposes.

Exhibitors who do not wish to be included in promotional materials must notify the Organizer in writing no later than April 20, 2026.

Article 11
(Final Provisions)

The Organizer allocates exhibition spaces and determines the placement of exhibitors.

The Organizer reserves the right to amend these Regulations prior to the start of the fair.

All amendments will be published in a timely manner on the official website and via email notifications.

Failure to comply with these Regulations may result in exclusion from the fair without the right to a refund.

These Regulations enter into force on the date of adoption.

All amendments and supplements to these Regulations are proposed by the management and approved by the Supervisory Board.